

1 Name, Registered Office and Objects of the Society

- a) The society is a Working Men's Club and shall be called the Long Eaton Silver Prize Band Social Club (hereinafter called "the Club").
- b) The Club's registered office shall be 11 Salisbury Street, Long Eaton, Nottingham, NG10 1BA or such other place as a special general meeting may determine.
- c) Notice of any change in the situation of the registered office shall be sent by the secretary within fourteen days thereafter to the Financial Services Authority or its successors in a manner and form provided by the Act.
- d) The objects of the Club are to afford its members the means of social intercourse, mutual helpfulness, mental and moral improvement, rational recreation and the other advantages of a Club.

2 Admission of Members

- a) Every candidate for membership must be proposed by one member of the Club and the proposal must be seconded by another member, both the proposer and seconder being members and both vouching for the candidate's fitness for membership.
- b) The name and address of every candidate proposed for membership, together with the names of their proposer and seconder, shall, for a period of at least seven days before such candidate is elected, be posted in the Club in the manner prescribed in Rule 7.
- c) The candidate shall deposit the full amount payable for their first subscription payment (see Rule 4), to be returned in the event of non-acceptance as a member.
- d) The candidate shall sign a declaration of their concurrence with, and adherence to, the purposes of the Club as required by the Committee.
- e) The election shall be by the Committee whose decision on admission shall be final. No reasons shall be given to any candidate in event of their rejection.
- g) Candidates under the age of eighteen may be elected as junior members, in which case they are admitted to club only when under the supervision of a relative or guardian, or as part of an organised club activity, such as a rehearsal of the Long Eaton Silver Prize Brass Band. Junior members are not eligible to vote at general meetings and elections, to be nominated as candidates for Committee, to propose or second candidates for Committee, or to introduce visitors to the club (Rule 11). All junior members must comply with the licensing regulations.
- h) No candidate shall be elected to full membership who is less than 18 years of age.
- i) Every candidate upon being elected shall be advised of the availability of the Rules (see Rule 33).

3 Life Members

- a) The Committee may grant, in their discretion, life membership to members who have rendered special service to the Club, or who in their opinion are deserving of the distinction, and to members who have attained the age of sixty-five years and have completed at least three years continuous membership of the Club.
- b) Life members shall not be liable to pay subscriptions under Rule 4, but shall be entitled to all the rights and privileges of Club membership, including the right to attend meetings, vote at elections and to be nominated for Committee or other office.
- c) A life membership card shall be signed by the secretary and issued to each life member.

4 Subscriptions

- a) Every member shall pay to the funds of the Club a subscription, which must be paid before the member is entitled to any of the privileges of the Club.
- b) The rate of subscription shall be such sum as may from time to time be determined by the Committee, payable on the first day of January in each year.
- c) Any member who has not paid their subscription by 1st February shall be considered in arrear and if it not be paid by 1st March, they shall cease to be a member (see Rule 5).
- d) No member in arrears shall be considered a member for the purposes of these Rules.

- e) The Committee, on receiving information that any member is unable to pay their subscription owing to want of work or other good cause, may, at its discretion, excuse payment of such member's subscription for such period as they think fit and the member shall not then forfeit the privileges of membership.

5 Cessation of Membership

- a) Members shall cease to be members:
 - i) By non-payment of subscription (Rule 4). Any person whose membership has ceased from this cause shall not again be elected to membership unless they pay such fee or fine as the Committee may determine in its discretion.
 - ii) By expulsion (Rule 31).
 - iii) By resignation.
 - iv) By death.

6 Register of Members

- a) The Club shall keep at its registered office a register of the names and addresses of the members.
- b) Members shall give, within fourteen days, written notice to the secretary of any change in their address.
- c) The names of those who cease to be members shall be removed from the register.

7 Notices

- a) Correspondence sent to a member's last known address (Rule 6) shall be deemed to have been received.
- b) It shall not be necessary to send any notice intended for members generally to any member, by post or otherwise, except in the case of notices for the purposes of Dissolution in Rule 34.
- c) All notices shall be posted by being affixed in a prominent position on the Club premises in a part of the Club that is frequented by members; and it shall be the duty of the secretary to ensure that any such notice remains so exhibited throughout any period required in that behalf by or under these rules.

8 Membership of the Union

- a) The trustees shall hold a full paid share or shares in the Working Men's Club and Institute Union Limited hereinafter referred to as "the Union" in order that each member of the club may be entitled to all the privileges of the Union, subject to its rules.
- b) A person on becoming a member of the club shall be supplied with an Associate Card on payment of the prevailing rate charged by the Union and with a Pass Card from time to time for any period for which they has paid their subscription, on payment at the prevailing rate charged by the Union.

9 Admission of Associates

- a) All Associates of the Union shall be, subject to the following provisions of this rule, admitted to the club premises.
- b) An Associate before being admitted to the club must produce their subscription card (showing that their current subscription to their card has been paid), and the current Pass Card issued by the Union, and must enter their name and club in the visitors register (Rule 11).
- c) No Associate of the Union shall be admitted to the club unless their subscription shall have been paid in advance for the month in which they seek admission to the club.
- d) The Committee may refuse admission to Associates or limit their admission to certain times and parts of the premises as they think fit in the interests of the Club. Notice of such limitations shall be sent to the General Secretary of the Union.
- e) Associates shall have the same rights and privileges and be subject to the same rules and by-laws as ordinary members, except that they must not vote at any meeting of the club.

10 Temporary Members

- a) Members of a club's teams and their supporters visiting the club for a contest shall be temporary members of the club for the day of their visit, providing a nomination form containing the names of such persons, signed by the secretary of their club is presented on their arrival.

Rules of the Long Eaton Silver Prize Band Social Club

- b) Full members may hire, at the secretary's discretion, the Club's function room for special occasions or charitable events. The full member requesting the use of the room must provide a list of the names of such guests attending the function who are not members of the Club: these guests shall be admitted as temporary members for the duration of the event.
- c) The following shall not be admitted as temporary members:
 - i) Former members who have been expelled.
 - ii) Persons who, having been nominated for membership, have not been accepted.
 - iii) Members who are under suspension.
- d) The names and addresses of all temporary members shall be entered in a special register kept by the secretary for the purpose.
- e) Each temporary member shall sign their name in this register before admission to the club.
- f) Temporary members shall not be entitled to attend general meetings, vote at elections, be nominated as candidates for Committee or other office, introduce visitors, or hire the Club function room and shall be subject to such regulations as the Committee may from time to time make regards temporary members.
- g) Temporary members shall otherwise enjoy the facilities of the Club afforded by full membership, including the purchase of intoxicating liquor.

11 Introduction of Visitors

- a) A full member or an Associate may personally introduce friends and family members as their visitors, but no member may introduce more than two friends or family members at anyone time.
- b) No person above the age of eighteen who could reasonably be expected to apply for membership shall be admitted as a guest more than four times in a calendar year.
- c) The visitor and the full member or Associate introducing the visitor shall sign their names in a special register kept by the secretary for that purpose.
- d) The following shall not be admitted as visitors:
 - i) Former members who have been expelled.
 - ii) Persons who, having been nominated for membership, have not been accepted.
 - iii) Members who are under suspension.
- e) The Committee may debar a member or Associate from introducing any particular person as a visitor if they so think fit.
- f) Any visitor so introduced, signed in, and upon payment of any fees due, will be classed as a temporary member for the day and enjoy the privileges of a temporary membership as defined in Rule 10.

12 General Meetings

12.1 Ordinary Meetings

- a) The ordinary general meeting of the Club shall be held in March every year on a date to be fixed by the Committee: this shall be the annual general meeting.
- b) Notice of the day and time of the annual general meeting, together with a copy of the agenda, shall be posted in the Club in the manner prescribed in Rule 7 for a period of at least seven days before such day.
- c) The business of each ordinary general meeting shall be:
 - i) To receive the account or accounts and balance sheet or balance sheets as audited,
 - ii) To receive the report of the auditor on the revenue account or accounts and balance sheet, and
 - iii) To consider such other business as may be submitted by the Committee or any motion to be proposed by a member of which at least five days' notice has been given to the secretary in writing. On receipt of such notice, the secretary shall add it to the agenda posted in the Club.
 - iv) To appoint three scrutineers for the election of officers (except trustees) and Committee members (Rule 28.2)
- d) The auditor shall be entitled to attend any general meeting of the Club and to receive all notices of and other communications relating to any general meeting which any member of the Club is entitled to receive and to be heard at any meeting which they attends on any part of the business of the meeting which concerns him as auditor.

12.2 Special Meetings

- a) A special meeting shall be called by the secretary in the following cases:
 - i) Upon the direction of the Committee, and in accordance with such direction
 - ii) On a requisition signed by one-fifth of the total number of members entitled to attend and vote at a general meeting or thirty such members, whichever is the less, stating the special object thereof. Such meeting shall be held within not less than fourteen and not more than twenty-one days from the date of the receipt by the secretary of the requisition.
- b) Notice of any special meeting, and of the object for which it is called, shall be posted by the secretary in the Club at least ten days prior to the date of the meeting.
- c) Should the secretary not convene a special meeting in manner required hereby within ten clear days after a duly signed requisition has been delivered to him, any of the requisitionists may call such a meeting, giving such notice as is provided by this rule.
- d) No business other than that named in the notice shall be brought before a special meeting.

12.3 Quorum, Adjournment and Voting

- a) A general meeting may proceed to business if ten members are present within an hour after the time fixed for the meeting, otherwise the meeting, if convened on the requisition of the members, shall be dissolved, but if a meeting convened by order of the Committee, it shall stand adjourned to the week following, at the same time, and the meeting so adjourned may proceed to business whatever be the number of members present.
- b) No meeting shall become incompetent to transact business from the want of a quorum arising after the chair has been taken.
- c) Any general meeting duly constituted, may adjourn to such time as the members present direct and may continue any such adjournment from time to time. No business shall be brought on at any adjourned meeting that could not have been transacted at the original meeting.
- d) Each member present shall be entitled to one vote on each motion.

13 Officers

- a) The Club shall have the following officers: three trustees, a president, vice-president, treasurer and a secretary.
- b) The trustees shall be appointed only at a general meeting by a resolution of a majority of the members present and entitled to vote thereat, and shall remain in office at the pleasure of the Club.
- c) The president and vice-president shall be elected by ballot at the elections held every three years following the annual general meeting and shall remain in office until their successors are appointed.
- d) The treasurer, and secretary shall be elected by ballot at the elections held every five years following the annual general meeting and shall remain in office until their successors are appointed.
- e) Any of the officers shall be removable at any time provided two-thirds of the members present at a special general meeting called for that purpose shall vote in favour of such removal.
- f) Any officer shall vacate their office if suspended under Rule e) or Rule 31 or upon ceasing membership from any cause.
- g) Any officer (other than a trustee) not attending for three consecutive meetings, unless they send an explanation that the Committee consider satisfactory, shall be removed from Office.
- h) In the event of a vacancy arising amongst the officers (other than trustees) by death, resignation, or other cause, the vacancy shall be filled, the Committee having power to appoint a member to fill the vacancy until the next election of Committee members.
- i) In case any trustee being removed from office shall refuse or neglect to assign or transfer any property of the club as the Committee shall direct, they shall (if they be a member) be expelled from the club and shall cease to have any claim on the club on account of any contributions paid by him, without prejudice to any liability to prosecution which they may have incurred.
- j) The president or secretary must notify any change in the office of secretary within forty-two days to the Local Authority Licensing Officers and the Derbyshire Constabulary.
- k) The secretary shall send a notice of any resolution appointing a trustee within fourteen days thereafter to the Financial Services Authority or its successors in a manner and form provided by the Act.

- l) The officers of the Club shall receive such honorarium, if any, or in the case of the secretary and treasurer such salary, as the Committee or a general meeting may from time to time determine.
- m) Every officer dealing with Club moneys shall be insured with a recognised guarantee society for the due performance of their duties in such sum as the Committee or a general meeting may determine.

14 Committee

14.1 Powers of Committee

- a) The Managing Committee (hereinafter called the Committee) shall consist of the officers (Rule 13) and between seven and ten other committee members, all of whom shall be above the age of eighteen.
- b) The Committee shall control the management of the Club and shall have exclusive power to engage or dismiss a steward and other servants.
- c) The Committee shall have power to purchase such articles and do all such things as it may deem necessary for the carrying out of the objects of the Club.
- d) The Committee shall have due regard to any resolution or recommendation of any general meeting, but shall not be bound to give effect to the same if in its judgement such action would be injurious to the best interests of the Club.
- e) Nothing in these Rules shall enable the Committee to declare any dividend or make any monetary grants to the members, or to apply the Club funds, except for the purposes of the Club itself, and for the purposes specified in Rule 25.
- f) The Committee shall meet not less than once a month or as may be agreed from time to time by the Committee and not less than one third of the total of the Committee shall form a quorum.
- g) No resolution of the Committee shall be rescinded unless notice to rescind has been given at the previous meeting of the Committee.

14.2 Retirement, Vacation, or Cessation of Membership

- a) Any Committee member not attending for three consecutive meetings, unless they send an explanation that the Committee consider satisfactory, shall cease to be a member of the Committee.
- b) Any Committee member who shall cease to be a member, or who is suspended under Rule 30, or tenders their resignation in writing or who shall cease membership of the Club by any reason shall vacate their seat. Any vacancy so occurring, or by any other cause, shall be filled by the Committee, or in such other manner as the Committee may decide.
- c) All Committee members shall be elected by ballot at the elections held every year following the annual general meeting.

14.3 Removal or Resignation

- a) The Committee, or any members thereof, may be removed by the votes of two-thirds of the members present at a special meeting called for that purpose.
- b) In the event of the removal or resignation of the whole or majority of the Committee, a special meeting (Rule 12.2) shall be called to appoint scrutineers who shall then obtain nominations, and arrange for holding a ballot.
- c) Three days shall be allowed for nominations.
- d) The ballot shall be held on three successive days within the following seven days.
- e) The result shall be declared by the scrutineers by notice posted in the Club in the manner prescribed in Rule 7.

15 The President

- a) The president, or in their absence, the vice-president, or in the absence of both such officers, an elected chairman shall take the chair at all general meetings and committee meetings of the Club.
- b) In the event of equality of voting at committee meetings, the chair shall have an additional or casting vote.

16 The Treasurer

- a) The Treasurer shall pay all monies received by the club from any source whatever, without any deduction for any purpose whatever, to the credit of an account opened in the name of the Club at such bank and in such manner as the Committee may direct.
- b) The Treasurer shall pay such debts of the Club as the Committee may direct.
- c) The Treasurer shall have the power, under the general supervision of the Trustees, to order goods on behalf of the club. The Treasurer may delegate to the Club's steward the ordering of goods, including intoxicating liquors, sold to members from behind the bar.
- d) The Treasurer shall keep such proper books of account as will enable him to present at every Committee meeting and annual general meeting of the Club, an accurate report and statement concerning the finances of the Club, for the preceding year, or for the current year as the case may be, and shall present such report and statement accordingly.
- e) The Treasurer shall attend all meetings of the Committee or any other sub-committee if so directed, prepare accounts and balance sheets, and submit them to the auditor.
- f) The Treasurer shall see that the Club is insured against liability for accidents and against fire and burglary. Also personal insurance?

17 The Secretary

- a) The secretary shall keep upon the Club premises a register of the names and addresses of the Club members (Rule 5), in which shall also be recorded the subscription payments of such members.
- b) The secretary shall summon and attend all meetings of the Committee or any other sub-committee if so directed, take minutes of the proceedings and maintain the Club's records in a safe place.

18 Orders

- a) No goods or labour shall be supplied, nor any contract entered into for work to be done for the Club, nor any office of salary, profit or remuneration, be held by any member of the Committee, nor shall any honoraria be paid to Committee members, unless authorised by a general meeting.
- b) The officers shall act in all matters in accordance with the directions of the Committee of the Club.

19 Hours of Opening and Closing of the Club Premises

- a) The Club shall be opened and closed at such hours as may from time to time be determined by the Committee in accordance with the provisions of the Club's license, and as posted in the Club.

20 Excisable Articles

- a) The Committee shall arrange the supply of excisable articles by the Club to members, and to other persons on the Club premises, and shall secure the due observance of the provisions of the Licensing Act 2003 and all other Acts relating thereto, and of any conditions attached to any licence held by or on behalf of the Club for the supply of intoxicating liquor, or to any registration certificate granted in respect of the Club premises
- b) No person shall be paid at the expense of the Club any commission, percentage or similar payment on or with reference to purchases of intoxicating liquor by the Club; nor shall any person directly or indirectly derive any pecuniary benefit from the supply of intoxicating liquor by or on behalf of the Club to members or guests, apart from any benefit accruing to the Club as a whole
- c) Excisable articles shall only be sold on the Club Premises during the hours permitted by the Committee from time to time, and in accordance with the provisions of the Club's license, provided that such articles shall only be sold to the following persons:
 - i) Members (excluding junior members)
 - ii) Temporary members (Rule 10) and Visitors (Rule 11) admitted as hereinbefore provided.

21 Exclusion of Liability

- a) Neither the Club nor any officer thereof shall be liable to any member or guest of a member or other persons admitted under Rules 10 or 11 for any loss of or damage to any property occurring, from whatever cause, in or about the Club premises; nor for any injury sustained by any member or guest or other person admitted under Rule 10 or 11 whilst on or entering or leaving the Club premises; and a notice to this effect shall at all times be displayed in a prominent position on the Club premises.

22 Liability of Trustees

- a) All the property of the club shall be vested in the trustees representing and acting for the whole of the members of the Club.
- b) No personal liability shall attach to any trustee, except to the extent of such funds of the Club as may be actually received by them.

23 Audit

- a) The club shall appoint in each year of account a qualified auditor to audit its accounts and balance sheet for that year. For the purposes of this rule "qualified auditor" means a person who is a qualified auditor under section 36 of the Friendly Societies Act 1974.
- b) Save as provided in paragraph (c) of this rule every appointment of an auditor shall be made by resolution of a general meeting of the Club.
- c) The Committee may appoint an auditor to fill any casual vacancy occurring between general meetings of the Club.
- d) An auditor appointed to audit the accounts and balance sheet of the Club for the preceding year of account (whether by a general meeting or by the Committee) shall be re-appointed as auditor of the Club for the current year of account (whether or not any resolution expressly re-appointing him has been passed) unless
 - i) A resolution has been passed at a general meeting of the Club appointing somebody instead of him or providing expressly that they shall not be re-appointed, or
 - ii) They have given to the Club notice in writing of their unwillingness to be re-appointed, or
 - iii) They are ineligible for appointment as auditor of the Club for the current year of account, or
 - iv) They have ceased to act as auditor of the Club due to incapacity.
- e) A retiring auditor shall not be automatically re-appointed by virtue of this rule if notice of an intended resolution to appoint another person in their place has been given in accordance with paragraph (f) of this rule and the resolution cannot be proceeded with because of the death, incapacity or ineligibility of that other person.
- f) A resolution at a general meeting of the Club (i) appointing another person as auditor in place of a retiring auditor or (ii) providing expressly that a retiring auditor shall not be re-appointed shall not be effective unless notice of the intention to move it has been given to the Club not less than twenty-eight days before the meeting at which it is moved. On receipt by the Club of notice of the intention to move any such resolution the Club shall give notice of the resolution to the members and to the retiring auditor in accordance with Section 35 of the Friendly Societies Act 1974, and shall give notice to the members in accordance with that Section of any representations made or intended to be made by the retiring auditor.
- g) None of the following persons shall be appointed as auditor of the Club:
 - i) An officer, or servant of the Club;
 - ii) A person who is a partner of or in the employment of or who employs an officer or servant of the Club.
- h) The auditor shall in accordance with Section 38 of the Friendly Societies Act 1974, make a report to the Club on the accounts examined by him and on the revenue account or accounts and the balance sheet of the Club for the year of account in respect of which they are appointed.
- i) The auditor shall have a right of access at all times to the books, deeds and accounts of the Club and to all other documents relating to its affairs, and shall be entitled to require from the officers of the Club such information and explanations as they thinks necessary for the performance of the duties of the auditors.

24 Annual Return to Financial Services Authority

- a) The secretary shall send to the Financial Services Authority once in every year, within the time allowed by legislation, an annual return relating to the Club's affairs for the period required to be included in the return.
- b) The annual return shall be made up for the period beginning with the first day of January of the year preceding the year in which the return is required to be sent and ending with the last day of December then last inclusive.

- c) The annual return must be made in the form prescribed by the Financial Services Authority, and contain such particulars as may from time to time be required to be in the return.
- d) A copy of the report of the auditor on the accounts and balance sheet contained in the return must accompany the annual return.
- e) A copy of the account or accounts and balance sheets covering the period included in an annual return, as audited, and the report of the auditor on the balance sheet and accounts, shall be posted in the Club in the manner prescribed in Rule 7.

25 Application and Investment of Funds

- a) All monies received on account of the club from any source shall be in no case distributed amongst the members, but shall be applied towards carrying out the objects of the club, or shall be invested by the trustees in such ways and upon such of the following investments as the Committee or a general meeting may decide:
 - i) In the purchase of land or buildings as specified by Rule 26 or in the erection or alteration of a clubhouse or other buildings.
 - ii) In the shares or in the security of any society registered under the Industrial and Provident Societies Acts, or under the Building Societies Act, or in any company registered under the Companies Acts or incorporated by Act of Parliament or by charter provided that such society or company has its liability limited.
 - iii) In any investment in which the trustees are, for the time being by law, authorised to invest funds.
- b) Providing always that nothing shall authorise any investment of funds in any manner contrary to law, i.e. in the advancing of money to members or others on notes of hand, or deposited with any member at interest.
- c) The club may subscribe out of its funds as provided by Section 52 of the Friendly Societies Act 1974 to the Union Convalescent homes or to any other convalescent home, hospital, infirmary, charitable or provident institution, any annual or other sum that may be necessary to secure to members of the club or their families the benefits of such institution.

26 Acquisition of Land and Borrowing Powers

- a) The trustees may, when authorised thereto by a general meeting, or by the Committee, hold, purchase or take on lease any land or buildings and may sell, exchange, mortgage, lease or build upon the land, with the power to alter and pull down buildings and again rebuild.
- b) The trustees may, when authorised thereto by the Committee, obtain advances of money for the purposes of the Club upon the security of bonds or agreements or promissory notes or certificates of indebtedness or mortgages of real property of the Club or bills of sale on all or any of the goods and chattels of the club upon such terms as to interest and as to the time and manner of repayment of principal as the Committee may determine.

27 Inspection of Books

- a) Any member or person having an interest in the Club funds may at all reasonable times inspect all books and accounts at the registered office or any place where they are kept, and it shall be the duty of the secretary to produce them for inspection.

28 Conduct of Elections

28.1 Nominations

- a) The election of officers (except trustees) and Committee members shall be by ballot.
- b) At least three weeks before the day fixed for any ballot, the secretary shall post a nomination sheet in the Club, on which the names of all candidates for any office must be entered and such sheet shall remain open until at least 9 p.m. three days preceding the ballot.
- c) No member shall be eligible for nomination unless they have been a full member for at least six calendar months prior to nominations closing, and has been proposed and seconded by two members, who must themselves sign the sheet.
- d) No member under suspension at the date of closing of the nomination sheet shall be eligible for nomination, or be eligible to propose or second the nomination of another member.

- e) No candidate shall be nominated for more than one officer's position.
- f) Candidates may be both nominated for one officer's position and to be a member of the Committee. Candidates elected as officers shall have all the votes cast for them in the election for Committee members disregarded.
- g) No member of the Committee whose term of office is not about to expire may become a candidate unless they first resign from the position they hold.

28.2 Scrutineers

- a) The arrangements for the ballot shall be carried out under the direction of the Committee by three scrutineers appointed by the annual general meeting, who shall not be candidates, Committee members or officers.
- b) The scrutineers so appointed shall remain as scrutineers until their successors are appointed.

28.3 Ballots

- a) Ballots shall be held within one month following the annual general meeting.
- b) Ballots shall remain open during not less than three hours on the evenings of not less than three consecutive days to be fixed by the Committee.
- c) Each full member shall have one vote for each vacancy but no member may give more than one vote to anyone candidate.
- d) Junior and temporary members are not entitled to vote.
- e) The candidates receiving the highest number of votes shall be declared duly elected. In the event of two or more candidates receiving an equal number of votes for the last vacancy or vacancies, the names of such candidates shall be written on slips of paper, which shall be placed so that the names are concealed, and the president, or in their absence, some person appointed by the scrutineers, shall then draw as many slips as there are vacancies to be filled, and the members whose names are so drawn shall be declared duly elected.
- f) The result of the Ballot shall be made known by the posting of a notice in the Club signed by the scrutineers, recording the number of votes polled by each candidate and indicating which of the candidates are elected.

28.4 Scrutiny

- a) The scrutineers shall, at the conclusion of the ballot, seal up the ballot papers and hand them to the secretary, who shall retain them for seven days
- b) A scrutiny shall take place if a written demand be presented to the secretary within seven days from the close of the ballot, signed by not less than one-tenth of the members. Three fresh scrutineers, to be named by the Trustees shall carry out the scrutiny, and their decision shall be final.

29 Settlement of Disputes

29.1 Disputes Between a Member and an Officer of the Club

- a) All disputes between a member and an officer of the Club shall, unless the Committee elect to refer the matter directly to a special meeting, be settled by the Committee.
- b) An officer who is on the Committee must not vote or act as a Committee member in any dispute concerning him personally.
- c) The decision of the Committee shall be final, unless any party aggrieved thereby shall produce within seven days to the secretary a requisition satisfying the conditions mentioned in Rule 12.2, whereupon the decision shall be reviewed by a special meeting and its decision shall be binding.

29.2 Disputes Between a Member and the Club

- a) All disputes between a member or person aggrieved who has ceased to be a member, or any person claiming through such member or person aggrieved or under the Rules and the Club or the Committee shall be referred to the Executive of the Union or the persons appointed by them, who shall be deemed the arbitrator or arbitrators of the Club and whose decision shall be binding.

30 Misconduct of Members

- a) The secretary or president, or in the absence of both such officers any officer present upon the Club premises, and the steward, or in their absence the deputy steward, shall have power to order the withdrawal from the Club premises of any member who shall infringe any rule or bye-law or whose conduct whether within the Club or elsewhere shall in their opinion render a member unfit for further entry to the Club.
- b) Any such member shall have no right of re-entry to the Club premises until summoned to meet the Committee as provided in Rule 31.
- c) If the next ordinary meeting of the Committee be within less than three days, such member may claim to appear before them and to have their case dealt with, waiving the length of notice required by the said Rule 31.

31 Suspension and Expulsion of Members

- a) The Committee shall have the power to reprimand, suspend (for a period not exceeding 12 months) or expel any member who shall infringe and rule or by-law or whose conduct, whether in the clubhouse or elsewhere, shall, in their opinion, render them unfit for membership.
- b) No member, unless convicted of an offence by any court of law shall be reprimanded, suspended or expelled without first being summoned before the Committee and full opportunity afforded to him to advance a defence.
- c) A member convicted of any offence by any court of law may be suspended or expelled in their absence.
- d) Every member so summoned shall, unless they waive their right to receive notice, receive at least three clear day's notice in writing in the manner prescribed in Rule 7 from the secretary. Such notice shall contain a statement of the charge brought against him.
- e) The Committee having found a member guilty of a charge by a simple majority of their number present and entitled to vote must by at least two-thirds of the said Committee vote for the member to be reprimanded, suspended (for a period not exceeding 12 months) or expelled to render it effective.
- f) The decision of the Committee shall be sent to the member in writing in the manner prescribed in Rule 7 within three days of the committee meeting at which the decision was reached.
- g) A suspended member shall not be entitled to any of the rights and privileges of Club membership but shall remain liable to pay their subscription.

32 Right of Appeal

- a) A member suspended or expelled shall have the right to appeal to the Executive of the Union, or the persons appointed by them, who shall be deemed the arbitrator or arbitrators appointed by the Club.
- b) No appeal shall be heard unless made within twenty-eight days and in writing, addressed to the General Secretary of the Union, together with the deposit required by the Union, the disposition of which shall be at the discretion of the arbitrators.
- c) The arbitrators, or a majority of them, shall have full power to alter or rescind such suspension or expulsion as they may think fit, and may order the costs of the arbitration to be borne by either party or by both parties in proportions as they think fit, and their decision shall be binding.

33 Rules

33.1 Supply

- a) The secretary shall display a copy of these Rules in the Club in the manner prescribed in Rule 7.

33.2 Amendment

- a) These Rules may be amended only at a general meeting called for that purpose.
- b) Notice of any proposed amendment shall be posted in the Club for at least fourteen clear days before the meeting to which the amendment is to be submitted.
- c) Any amendment shall require the votes of at least two-thirds of the members present at such meeting.
- d) No amendment of Rules is valid until registered in accordance with the Friendly Society Acts.
- e) Written notice of any amendment of Rules must be given by the secretary to the Local Authority Licensing Officers and the Derbyshire Constabulary

33.3 By-Laws

- a) The Committee shall have power to make such by-laws as it may consider necessary for the good government and order of the Club, provided that no such byelaws shall conflict with any of these Rules.
- b) The secretary shall post a copy of all such by-laws in the Club in the manner prescribed in Rule 7.

34 Dissolution

- a) The Club may be dissolved at any time by an instrument of dissolution approved by three-fourths of the members present at a special general meeting called for that purpose.